Building Playlists

Introduction

This article provides the instructions to create a playlist of media files from the Appspace Library to be added to media zone widgets within an application layout.

- Creating Playlists
- Adding Media to Layouts

Creating Playlists

To create a playlist, follow the instructions below:

1. Click the application name link in the Appspace Library.

2. Click the Edit tab, and select the layout that contains the Media Zone widget.
3. Click the Media Zone widget to display the widget properties window.

4. In the Media Zone widget properties window, select the Content tab and click the Add Media button to add content to the playlist.
5. Select the Library tab, and select the desired media files to be displayed in the content listings by checking the boxes next to the media files. You may browse for files using tags, folders, or by performing a search to display the desired files in the content listing. Click Apply when done.

Note:
If the desired media files have not yet been uploaded to the Appspace Library, select the Upload Local tab to upload content directly from the user’s local workstation.

6. To rearrange the sequence of the content, select the content and drag it to the desired position in the playlist.

7. The playout properties can be modified, by clicking the name of the content in the CONTENT PROPERTIES tab. Select the PLAYOUT PROPERTIES tab, to make changes and assign the desired playout properties for the content. Click Apply when done.
Adding Media to Layouts

To add media to a layout, follow the instructions below:

1. Click the application name link in the Appspace Library.

2. Click the Edit tab, and click the Visual Editor button on the layout to add content in.
3. Click the Add Media button to directly add content to the layout.

4. Select the media files from the Appspace Library, and click APPLY. This adds a media zone widget with content from the playlist.