Scheduling Content

Introduction

Appspace provides the ability to create scheduling information at various levels. These levels may increase in complexity such as: scheduling a single piece of content, followed by the scheduling of a playlist of content in a media zone widget, and finally scheduling layouts within an application. Appspace provides flexible scheduling features such as date ranges, exclusive schedules, repeat patterns, and day parting.

This article provides the instructions to create and delete content scheduling.

- Creating a Content Schedule
- Deleting a Content Schedule

Creating a Content Schedule

To create a content schedule, please follow the instructions below:

1. Begin by accessing the CONTENT tab within the Media Zone widget properties window and click Enable Scheduling Mode.

2. Click OK when prompted for confirmation.
3. Click the CONTENT tab. Playlist schedules are playlists that contain one or more content files that will be displayed at a specific date and time. Once scheduling mode is enabled, the View drop-down menu will be visible in the top right section of the dialog.

Note:
The Default Schedule is always active and cannot be deleted. This schedule is provided so that administrators can allocate fallback content when there are no active schedules.

4. To add a new schedule, click the + button.

5. Fill in the name and description of the schedule.
6. Use tag rules to restrict playback of the schedule to specific players then proceed to select the schedule time. Play forever loops the schedule. Play between these dates allow you to configure a start and end date for the schedule.

7. Select the schedule priority.
Note:
- Normal Schedule – the application will play content from the schedule when it’s active and content from any lower priority schedules that are active.
- Exclusive schedule – the application will play content from the schedule when it’s active and block the playout of content from all lower priority schedules.

8. Select the days the schedule will be active.

9. Set the Recurrence. Note that you’ll have to add all recurrences to the list by clicking Add To List.

10. Click Apply when finish.
11. Click the newly created schedule.

12. Click Add Media.

13. Select your content items and click APPLY.
14. Allocated media items will appear inside the scheduled playlist. You can remove your content items from this page if required.

Deleting a Content Schedule

To delete a content schedule, please follow the instructions below.

1. Click the CONTENT tab of the Media Zone of the content schedule., and click More Options.
2. Click the More Options link, and click the delete link. Click OK when prompted to confirm deletion of the content schedule.